

Master Distributor Sanitary Maintenance Supplies

> • P. O. Box 16007 Atlanta, GA 30321

• Phone: (770) 968-9222

• Fax: (866) 582.9569

• Toll Free: (800) 795-9222

Name

1) Name \_

2) Name

Address \_\_\_

Signature and Title of Authorized Officer

WHOLESALE SUPPLY CO.

Witness

Notary Public

Signed, Sealed and Delivered in the presence of:

Address \_\_\_\_

CREDIT APPLICATION DATE \_\_\_\_\_ DATE BUSINESS BEGAN \_\_\_\_\_ **COMPANY NAME** MAILING ADDRESS \_\_\_\_\_ State City SHIPPING ADDRESS \_\_\_\_\_ Phone:\_\_ \_\_\_\_\_ Emergency Response #:\_\_\_ Fax #:\_\_\_\_ Sales Tax Exemption #:\_\_\_\_\_ Federal Tax I.D. #:\_\_\_ \_\_\_\_\_ EPA #:\_\_\_\_\_ Please include a copy of your sales tax exemption certificate with credit application. Legal Entity: □ Corporation □ Proprietorship □ Partnership email:\_\_\_\_ - KEY INDIVIDUALS -Title Home Address Telephone - CREDIT REFERENCES -\_\_\_\_\_ 3) Name \_\_ Address — Phone \_\_\_\_\_\_Fax \_\_\_\_\_ \_\_\_\_\_ Fax\_\_\_\_\_ \_\_\_\_\_\_ 4) Name \_\_\_ Address \_\_\_ \_\_\_\_\_\_ Fax\_\_\_\_\_\_\_ Phone \_\_\_\_ \_\_\_\_\_ Fax \_\_\_ - BANK REFERENCES -Checking Account # \_\_\_\_\_ Phone \_\_\_ A 1½% per month finance charge will be added to amounts not paid within terms. Should the account be assigned to a collection agency or attorney for collection, all collection and legal fees shall be paid by the applicant. ACME Wholesale reserves the right to close this account if, among other reasons, purchases do not exceed \$5000.00 annually. The Company through its authorized officer requests than an account be opened subject to the above terms, and certifies the above information to be correct. Date - FOR ACME USE ONLY -NOTE: IF YOUR COMPANY HAS BEEN IN BUSINESS FOR LESS THAN 3 YEARS, ACME'S POLICY REQUIRES THAT THE OWNERS OF THE APPLICANT Date: \_\_\_ COMPANY COMPLETE THE FOLLOWING GUARANTEE **GUARANTEE:** In consideration of all credits, advancements, accounts and purchases granted to \_ ABC Cust. No.: hereinafter called "Debtor", Ten dollars (\$10.00) and other good and valuable considerations, the receipt and sufficiently of which are hereby acknowledged, the undersigned, jointly and severally, guarantees to pay, without grace or demand, all unpaid obligations of Debtor now or hereafter owing to ACME Reviewed By: \_\_\_\_\_ Approved By: Salesman #: \_\_\_\_\_ Signature (Seal) Credit Limit: \_\_\_\_

(Initial) 1 2 3 4 5 6

### **Privacy Policy**

**Our Commitment To Privacy:** Your privacy is important to us. To better protect your privacy we provide this notice explaining how we collect, maintain, protect, and use your company's data. You may request a copy of our privacy policy at any time. We reserve the right to update this policy at any time.

**The Information We Collect:** This notice applies to all information collected or submitted on our websites and on our credit applications. The types of information we collect are:

Name

Company Name

Address

Shipping address

Email address

Phone number

Credit/Debit Card Information

(etc.)

**The Way We Use Information:** We use the information you provide about yourself when completing a credit application or placing an order to complete the order and to maintain an accurate history of your customer account. We do not share this information with outside parties except to the extent necessary to complete that order.

We use the information you provide about someone else when placing an order only to ship the product and to confirm delivery. We do not share this information with outside parties except to the extent necessary to complete that order.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose unless you give your permission and are not shared with outside parties. Information you submit on our website will not be used for purposes other than which you indicate. We will only submit invoices to you electronically if you give us your permission; we will only market to you electronically if you give us your permission. You always have the opportunity to opt-out of such communications.

We use non-identifying and aggregate information to better design our website and for marketing purposes.

Finally, we will never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above without also providing you an opportunity to opt-out or otherwise prohibit such unrelated uses.

**Our Commitment To Data Security**: To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

**Our Commitment To Children's Privacy:** No part of our websites are structured to attract anyone under the age of 13.

**How You Can Access Or Correct Your Information**: You can correct factual errors in your personally identifiable information by sending us a request that credibly shows error. To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access or making corrections.

**How To Contact Us**: Should you have other questions or concerns about these privacy policies, please call us at 770-968-9222.

## Effective November 1, 2010

#### Minimum Order / Minimum Monthly Volume

We are increasing our minimum order from \$50 to \$100.

#### Local Pick-up / Will Call

Minimum order increase from \$50 to \$100.

#### Prepaid Freight

Prepaid minimum is increasing from \$1000 to \$1200.

#### **Back Orders**

Prepaid freight is increasing to \$1200.

# Ordering Policies & Procedures

#### **Terms**

- Wholesale to distributor trade only.
- Net 30 Days. Past due payments are subject to a 1.5% per month carrying charge.
- NSF checks: \$30 charge each time a check does not clear.

#### **Past Due Accounts**

- Open account privileges may be suspended if invoices are not paid when due within published terms, and subsequent
  orders may be held until the account balance is reduced to current status. Unusual cases of adjustment or dispute
  will be given individual consideration and handled accordingly.
- Certain services may not be available to COD or CIA accounts.

#### Minimum Order / Minimum Monthly Volume

- A service charge of \$5 is added to orders less than \$50 net.
- \$200 minimum monthly volume requirement.

#### Local Pick-up / Will Call

- Minimum order \$50
- Please call customer service for your order needs. (800) 237-5911
- 120 minute order placement lead time will insure a quick turn on service from our docks.

#### **Prepaid Freight**

- All products with the exception of ice melt, floor sweep & oil absorbent can be combined for prepaid freight if shipped within the Acme marketing area.
- A fuel surcharge will be added to all prepaid orders.
- Orders must total \$1000 or more to qualify for prepaid freight.
- Orders under \$1000 are shipped freight collect or prepaid and add for a nominal fee.
- Each Acme location has an assigned marketing area. Orders going to a destination within that assigned marketing area will be shipped from that location. Only orders that exceed the freight minimums, and are shipped from the assigned location, will qualify for free freight.
- Acme reserves the right to hold shipments on order to ship as complete as possible.

#### **Back Orders**

• No backorders on prepaid shipments unless customer agrees to either pay freight or rebuild to \$1000 to qualify for prepaid freight.

#### **Drop-Ship Services**

- A handling fee of \$5.00 will be added to drop shipments.
- All extra charges including residential delivery surcharges, dim charges, additional handling charges, etc., are the responsibility of the customer:
- The carrier delivering merchandise is responsible for any loss or damages. Acceptance of the shipment by the carrier is an acknowledgement that the articles delivered were in good condition and properly packed.
- Acme's responsibility ceases upon delivery to the carrier. INSPECT ALL SHIPMENTS BEFORE SIGNING.
- Claims for discrepancies must be handled directly with the freight carrier.
- · Carriers will not honor claims when the customer signs receiving documents as free and clear.

#### **Discrepancies**

• In the event of invoice or shipment discrepancies, please notify Acme customer service 800-237-5911 within five days of receipt.

#### **Special Order Merchandise**

- Any item ordered and not listed in this price book is considered a non-stock item and is not subject to standard lead times.
- Non-stock order quantities must meet the minimum order requirements of the manufacture or potentially be subject
  to excessive factory lead times.
- · Any special order / non-stock merchandise must always be purchased in full carton quantities only.
- No order cancellation can be accepted once placed with Acme.
- · Acme reserves the right to decline any special orders.

#### **Return Goods**

- · Acme will accept returns of stocked merchandise only. Material must be in original package and in resalable condition.
- A Return Goods Authorization (RGA) must accompany all returns. (800) 237-5911
- RGA can be acquired by calling Acme customer service.
- Return of stocked items received within:
- 10 days of invoice date ==== No restock fee
- 11 days of invoice date ==== 15% restock fee
- 31 days of invoice date ==== No returns accepted
- Special orders, close-out specials, and damaged items can not be returned.

#### **Equipment Policy**

• All machine and equipment sales are final and covered by factory warranties.